

LESSON5

DESCRIBE YOURSELF ON AN APPLICATION

1 BEFORE YOU WRITE

- A** Read the poster. Then read Yuki’s message. What does Yuki want to do?



YUKI OGAWA
@YukiO
TSW has this great program where employees help students get ready to work. I hope I can do it!

Become

a mentor!

While you’re at work,
help students who are
looking for work!

1–2 hours
a week

➔

To apply, go to
TSW’s website

Tell us your name, job,
and how you can
help students!

TSW
MEDIA

Name:

Yuki Ogawa

TSW
MEDIA

Job:

Social Media Manager

Why do you want to be a mentor?

This is a great idea! I really want to help some students. A social media manager is a very interesting job. Many students want to be social media managers because they use social media a lot. However, many students don’t understand the job well. I can talk about my work. I can also answer any questions they have about my job. Finally, I’m kind, outgoing, and funny. I can be a good mentor.

- B** Read Yuki’s application. Take notes in the chart. What does Yuki write about social media managers? What does Yuki write about herself?

| Social media managers | Yuki |
|-----------------------|------------------------|
| Interesting job | Wants to help students |
| | |
| | |
| | |

- C** **PAIRS** What is a good mentor like? Write 3-5 things.

I think a good mentor is friendly.

2 FOCUS ON WRITING

- A** Read the Writing Skill.
- B** Read Yuki's application again. Circle one example of a period, a question mark, a comma, and an exclamation point.

WRITING SKILL Use correct punctuation

Use a period (.) at the end of a sentence. Use a question mark (?) at the end of a question. Use a comma (,) after transition words (but, and, etc.) and between things in a list. Use an exclamation point (!) to show excitement.

3 PLAN YOUR WRITING

- A** Look at the chart in 1B. Then think about a job or other activity you know how to do. Choose something other people want to learn about. Complete the chart below. Write notes about the job or activity and about yourself.

| Job or activity: _____ | You |
|------------------------|-----|
| | |
| | |
| | |
| | |

- B PAIRS** Tell your partner about the job or activity and about yourself.
My activity is playing the guitar. I really like playing the guitar. I'm a good teacher ...

4 WRITE

Imagine you can become a mentor. What can you help people learn about?
Write an application to be a mentor for a job or activity and why you can be a good mentor.
Remember to use correct punctuation. Use 1A as a model.

5 REVISE YOUR WRITING

- A PAIRS** Exchange applications and read your partner's application.
1. Check the ends of sentences and any lists in the application.
 2. Did your partner use periods at the ends of sentences and commas in lists?
 3. Did your partner include good details about himself or herself?
- B PAIRS** Can your partner improve his or her application? Make suggestions.

6 PROOFREAD

Read your application again. Can you improve your writing?

Check your

- spelling
- punctuation
- capitalization